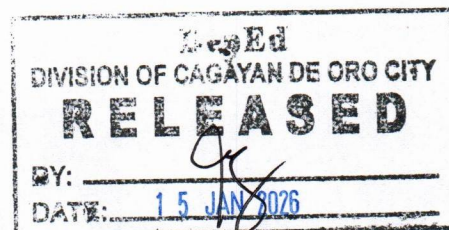




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

14 January 2026

DIVISION MEMORANDUM
No. 49 s. 2026

**ADMINISTRATION OF THE COMPUTER-BASED
NATIONAL CAREER ASSESSMENT EXAMINATION**

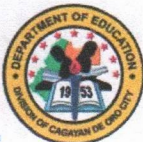
TO: Asst. Schools Division Superintendent
Chief Education Program Supervisors – CID and SGOD
Public Schools District Supervisors
Division Testing personnel
Public and Private Junior High Schools

1. Pursuant to DepEd Memo No. 108 s.2025 titled *Administration of the Computer-Based National Career Assessment Examination (CB-NCAE)*, and in compliance with DepEd Order No. 55 s.2016 titled *Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program*, the Learning Systems Strand, through the Bureau of Education Assessment (BEA), the field is hereby informed that the testing window of CB-NCAE shall be from **December 9, 2025 to February 28, 2026 (Extended testing window)**. Below is the start of the testing window for the Division of Cagayan de Oro City:

	Testing Window
Public Secondary Schools	Starting January 12, 2026
Private Secondary Schools	January 19-23, 2026

2. In the event of emergency situations, school suspensions due to inclement weather, or system issues, connectivity problems, other operational concerns, or other unforeseen disruptions, the concerned school must inform the SDO through the Division Testing Coordinator.

3. The prescribed test schedule shall be followed by the Test Administrator. In case of system lag or downtime, the same time allotment shall be observed. Service rendered beyond the required 8 hours of work may be applied for service credit by the school in accordance with DepEd Order No. 26 s.2025 and other applicable laws and guidelines.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

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Activity	Time Allotment	AM Session (start and end time)	PM Session (start and end time)	Person-in-Charge
On the day of exam, provide the link to the SHCQ (to be submitted within the testing day)	8:00 a.m. to 5:00 p.m. (School Head Contextual Questionnaire (SHCQ))			DTC SH
Gathering of examinees and verification of identity (holding area)	30 minutes	06:00 – 06:30	11:30 – 12:00	TA SICTC Support Staff
Entrance of examinees to the testing room and seating arrangement	10 minutes	06:30 – 06:40	12:00 – 12:10	TA SICTC
CB-NCAE Testing Rules, Mechanics, and Login	20 minutes	06:40 – 07:00	12:10 – 12:30	
Accessing the CB-NCAE course, read Part I: General Information and accomplishing Part II: Examinee's Descriptive Questionnaire (EDQ)	15 minutes	07:00 – 07:15	12:30 – 12:45	
Part III: General Scholastic Aptitude				
Logical Reasoning (LR)	30 minutes	07:15 – 07:45	12:45 – 01:15	
Abstract Reasoning (AR)**	25 minutes	07:45 – 08:10	01:15 – 01:40	
Numerical Reasoning (NR)	30 minutes	08:10 – 08:40	01:40 – 02:10	
Verbal Reasoning (English) (VRE)	30 minutes	08:40 – 09:10	02:10 – 02:40	
BREAK	15 minutes	09:10 – 09:25	02:40 – 02:55	
Verbal Reasoning (Filipino) (VRF)	30 minutes	09:25 – 09:55	02:55 – 03:25	
Spatial Reasoning (SR)**	25 minutes	09:55 – 10:20	03:25 – 03:50	TA SICTC
Mechanical Reasoning (MR)**	30 minutes	10:20 – 10:50	03:50 – 04:20	
Perceptual Accuracy and Response Efficiency (PARE)**	10 minutes	10:50 – 11:00	04:20 – 04:30	
Part IV: Career and Occupational Role Explorer (CORE)	30 minutes	11:00 – 11:30	04:30 – 05:00	
Log out	10 minutes	11:30 – 11:40	05:00 – 05:10	
Dismissal	5 minutes	11:40 – 11:45	05:10 – 05:15	

**Visually Impaired learners may opt to skip these subtests



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4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender, sexual orientation, disability, religion and ethnicity.
5. Immediate dissemination and compliance to this memorandum is required.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: None

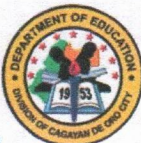
Reference: None

To be indicated in the Perpetual Index
under the following subjects:

TESTING

CB-NCAE

DM-060-SGOD-SMME-ECHR



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Republic of the Philippines
Department of Education
OFFICE OF UNDERSECRETARY FOR LEARNING SYSTEM

MEMORANDUM
DM-OULS-2026- 003

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : *Carmela C. Oracion*
CARMELA C. ORACION, EdD
Assistant Secretary
Officer-in-Charge
Office of Undersecretary for Learning Systems

SUBJECT : **EXTENSION OF THE ADMINISTRATION OF THE COMPUTER-BASED NATIONAL CAREER ASSESSMENT EXAMINATION (CB-NCAE)**

DATE : **January 5, 2026**

Pursuant to **DepEd Memorandum No. 108, s. 2025** titled *Administration of the Computer-Based National Career Assessment Examination (CB-NCAE)*, and in compliance with **DepEd Order No. 55, s. 2016** titled *Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program*, the Learning Systems Strand, through the Bureau of Education Assessment (BEA), announced the testing window of CB-NCAE on **December 9, 2025 to January 30, 2026**.

Moreover, this Bureau announces the **extension of the testing window for CB-NCAE** to public and private secondary schools operating with permit in consideration of the official requests received from Regional Offices (ROs) and Schools Division Offices (SDOs).

The extended testing window is as follows:

Testing Window	Extension Period
December 9, 2025 to January 30, 2026	February 1 to 28, 2026

The extended testing window allows the ROs and SDOs to administer the CB-NCAE within the inclusive dates indicated above in accordance with **DepEd Order No. 012, s. 2025**, titled *Multi-Year Implementing Guidelines on the School Calendar and Activities*, and taking into account the readiness of testing facilities, as well as the limitations in computer capacity and internet connectivity.



Republic of the Philippines
Department of Education
OFFICE OF UNDERSECRETARY FOR LEARNING SYSTEM

In the event of **emergency situations, school suspensions due to inclement weather, or other unforeseen disruptions**, SDOs must refer to **DM-OULS-2025-216**, titled *Accomplishment of Live File for the Testing Schedule of the Computer-Based National Career Assessment Examination (CB-NCAE)* for proper guidance on adjustments, rescheduling, and documentation.

For system issues, connectivity problems, or other operational concerns, Regional Testing Coordinators and Division Testing Coordinators may contact **BEA-EAD** at **(02) 8631-2589**, email bea.ead@deped.gov.ph, or report them via their designated MS Teams Group Chat.

Per

Immediate dissemination of this Memorandum is desired.